

Urgent meeting of IQAC held on 30-11-2016

Members present:

1. Jogesh Kakati 30/11/16
2. Navagodi Borkh Borkh 30/11/16
3. Debrida Sarman 30/11
4. Sanjay Kr. Borkh 30/11/16
5. Gowri Sankar Karmakar 30/11/16
6. Sanjay Jyoti Borkh 30/11/16
- 7.
- 8.

Today on 30th November 2016 an urgent meeting of IQAC is held at 11.30 AM under the chairmanship of the Principal Dr. Jogesh Kakati to discuss on the following agenda.

Agenda 1:

Discussion on documentation of proceedings and resolutions of IQAC meetings and events of previous years

Discussion:

The coordinator of IQAC brought into the notice of the members that record keeping system of IQAC for for the earlier years not found in order. Proceedings of the meeting of the cell could not be found for the years 2010-11, 2011-12, 2013-14. Proceedings of the meeting available for 2009-10, 2014-15 and 2015-16 but those were not properly maintained. There is no proper documentation of other activities of the cell from 2009-10 to the current session. The members present expressed their concern regarding the matter. The chairman of the cell Principal, Dr. Jogesh Kakati suggested that the cell should request earlier coordinators of IQAC and other sub committees to furnish detail of such documentation/ progress report within 7 days from the date of issuing letters to them.

Borkh

After discussion on the above matters the meeting anonymously decided to adopt the following resolutions.

Resolution 1:

Be it resolved that the former coordinators from the session 2010-11 to 2015-16 be communicated to collect the missing proceedings of the above mentioned years.

Resolution 2:

The coordinators of the earlier sub committees appointed for preparation of report on different aspects of SSR be requested to submit their progress report within 7 days from the date of issuing letters to them

Resolution 3:

The chairman and coordinator of the IQAC be requested to issue letters to the above coordinators at an early date.

Resolution 4:

It is further resolved that after receiving reply from the above coordinators a general meeting be convened to discuss the matters in details to chalk out future action plan.

Meeting ended with vote of thanks by the coordinator.

Banik